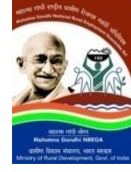




Government of Rajasthan
Rural Development & Panchayati Raj Department
Mahatma Gandhi NREGA (Group-3), Secretariat, Jaipur
(Phone : 0141-2227956, 2227170 E-mail: pdre_rdd@yahoo.com)



No. F40(127)RD/NREGA/CFP/Part-3/2020

Date : 25.01.2021

NOTICE

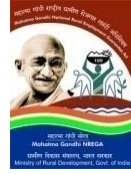
**REQUEST FOR SUBMITTING PROPOSAL FOR IMPLEMENTATION OF
CLUSTER FACILITATION PROJECT (CFP) AT BLOCK LEVEL
THROUGH CSOs**

Ministry of Rural Development, Government of India has launched Cluster Facilitation Project (CFP) for 3 years to ensure the effective implementation of Mahatma Gandhi NREGA in 13 Blocks of Rajasthan through better planning, coordination and monitoring. To Operationalize Cluster Facilitation Project (CFP) at block level, Department intends to select Civil Society Organizations as partner organization. The Selection of CSOs is based on the criteria as decided by MoRD, GoI in CFP guideline. Scope of work is elaborated in RFP (Request for Proposal) cum Expression of Interest (EoI) which may be downloaded from the websites **www.rdprd.gov.in** and **www.nrega.raj.nic.in** from the date of advertisement. All the interested CSOs can submit their application on email ID - **pdre_rdd@yahoo.com**. The last date of submission of proposal is 27.02.2021 till 06:00 PM. Proposal submitted through any other mode than online would not be accepted and be liable for rejection.

Commissioner, Mahatma Gandhi NREGA, Govt. of Rajasthan reserves all rights to amend any or all conditions of this RFP document before the last date of submission of proposals, or to change the above schedule at any time, without assigning any reasons.



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Rural Development & Panchayati Raj Department
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No. F40(127)RD/NREGA/CFP/Part-3/2020

Date : 25.01.2021

NOTICE

REQUEST FOR SUBMITTING PROPOSAL FOR IMPLEMENTATION OF CLUSTER FACILITATION PROJECT (CFP) AT BLOCK LEVEL THROUGH CSOs :

The mandate of the Mahatma Gandhi NREGA is to provide 100 days of guaranteed wage employment in a financial year to every rural household whose adult members volunteer to do unskilled manual work. In order to ensure the effective implementation of Mahatma Gandhi NREGA through better planning, coordination and monitoring, the Ministry of Rural Development, Government of India has launched Cluster Facilitation Project (CFP) in aspirational districts and other backward areas for 3 years. The CFP has a vision of addressing rural poverty in aspirational districts / backward areas with multi-pronged strategy of leveraging the energies of different flagship programs of the Central Government / State Government in convergence with Mahatma Gandhi NREGA. 11 Blocks of 05 aspirational districts and other 2 blocks of one backward district are selected in first phase in Rajasthan under CFP. To Operationalize Cluster Facilitation Project (CFP) at block level, Rural Development & Panchayati Raj department, GoR intends to select Civil Society Organizations as partner Organization. The selection of CSOs is based on the criteria as decided by MoRD, GoI in CFP guideline. Scope of work is elaborated in RFP (Request for proposal) which may be downloaded from the websites www.rdprd.gov.in and www.nrega.raj.nic.in from the date of advertisement. The interested CSOs are required to submit the proposal online. Proposal submitted through any other mode than online (as mentioned herein) would not be accepted and be liable for rejection.

Interested CSOs can submit their application on email ID : pdre_rdd@yahoo.com.

The last date of submission of proposal is 27.02.2021 till 06:00 P.M.

Commissioner, Mahatma Gandhi NREGA, Rajasthan reserves all rights to amend any or all conditions of this RFP document before the last date of submission of proposals, or to change the above schedule at any time, without assigning any reasons.

**MAHATMA GANDHI NREGA CELL. RURAL
DEVELOPAMENT AND PANCHATI RAJ
DEPARTMENT, GOVT. OF RAJASTHAN**

**REQUEST FOR PROPOSAL CUM EXPRESSION OF INTEREST FOR
EMPANELMENT OF CIVIL SOCIETY ORGANIZATIONS**

FOR

**CLUSTER FACILITATION PROJECT UNDER MAHATMA GANDHI
NATIONAL RURAL EMPLOYMENT GUARANTEE SCHEME.**

December, 2020 / January, 2021

1. **Background :**

The Ministry of Rural Development, Government of India has launched Cluster Facilitation Project (CFP) with the objective of effective implementation of Mahatma Gandhi National Rural Employment Guarantee Scheme in the 117 Aspirational Districts and other backward regions through better planning coordination and monitoring. The CFP shall be operationalized at Cluster, Block, District and State level. This project is proposed to be implemented for a period of three years extendable by another two years based on the feedback and request of the States.

The Project is based on the experience of Cluster Facilitation Team (CFT) for convergence of MGNREGS - NRLM launched in 2014. The Project was a success in Jharkhand. The noticeable outcome in Jharkhand were greater awareness about rights and entitlements of MGNREGS, improvement in timely wage payment, improvement in participation of SC/ST, and improvement in participation of women. These are the issues on which concerted effort is required in Rajasthan also to harness the full potential of MGNREGS. The lessons learnt from other States clearly indicated that CFT succeeded in States where capable CSOs were implementing the project.

The 117 Aspirational Districts Programme launched in January 2018, are the most backward districts across the 28 States of the country. Many districts among Aspirational Districts are also lagging in MGNREGS implementation, if examined on the parameters of person days generated, % targe expenditure, timely payment generated, SC/ST participation and work completion rate. Based on the experience of CFT, it is felt that the impact of MGNREGS can be augmented in Aspirational Districts/Backward areas through a Cluster Facilitation Project with the following attributes:

- (i) Under this project dedicated teams with new skills at different levels-State, District and Block are put in place.
- (ii) Flexibility in hiring of resources/teams or individual experts or CSOs by State.

The **CFP** has a vision of addressing poverty in aspirational districts / backward areas with a multi-pronged strategy of leveraging the synergies of different flagship programmes of the Central and State Governments in convergence with MGNREGS through better coordination, planning and its implementation. The CFP shall strive to actively leverage the benefits of

Aspirational Districts Program, CSR initiatives, philanthropic organizations and think tanks.

2. Project Areas/Coverage in State :

The CFP would cover 11 Blocks in 05 aspirational districts and 02 Blocks of Backward Areas of the State. So in total it will be implemented in 13 Blocks in the State. After saturation of deliverables as per para 12 of CFP guidelines, the state may also be permitted to cover additional deserving blocks in the aspirational districts and other backward areas under the CFP during its implementation period of 3 years.

3. The CFP Blocks were selected based on following criteria :

- (i) Poor performance (low person days generated and delay in timely payment) of blocks under Mahatma Gandhi NREGA.
- (ii) High Schedule caste population.
- (iii) Tribal areas.
- (iv) Poor connectivity.
- (v) MWC Blocks (if falling in aspirational district and backward district).

4. Project area details :

The Project will be implemented in 11 Blocks of 5 Aspirational districts and 2 Blocks of 1 Backward District of the State. There detail is as below:

List of Aspirational District Block for CFP

S. No.	District	Block
1	Baran	Atru
		Shahbad
2	Dholpur	Basedi
		Bari
3	Jaisalmer	Sam
		Sankra
4	Karauli	Hindaun
		Mandrayal
		Sapotra
5	Sirohi	Aburoad
		Pindwara
		Total (11 Blocks)

List of Backward District Block for CFP

S. No.	District	Block
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1.	Tonk	Todaraisingh
		Uniara
		Total (2 Blocks)

5. **Block CFP cell-** As per provision given in Para 8.3 of CFP guideline the permissible Block CFP is calculated on the basis of job cards issued. Total 37 CFPs will be formed in 11 aspirational Blocks and 2 Backward Blocks.

Aspirational District & CFP Team Required for Block				
S. No.	District	Block	No. of Job cards	No. of Block CFP Team (15000 JC per CFP)
1	2	3	4	5
1	Baran	Atru	38176	3
		Shahbad	30682	2
2	Dholpur	Basedi	50210	3
		Bari	39879	3
3	Jaisalmer	Sam	54171	4
		Sankra	50714	3
4	Karauli	Hindaun	56263	4
		Mandrayal	27708	2
		Sapotra	48404	3
5	Sirohi	Aburoad	30475	2
		Pindwara	51444	3
		Total		32

Backward District & CFP Team Required for Block				
S. No.	District	Block	No. of Job cards	No. of Block CFP Team (15000 JC per CFP)
1	Tonk	Todaraisingh	33561	2
		Uniara	38055	3
		Total		5

6. The Major Responsibilities of CSOs are :

- a) Facilitate preparation of the Annual Plan each year for every GP within the cluster resulting in a shelf of works and annual labour and material budget.
- b) Prepare plans for such components in consultation with the GPs where there are significant externalities beyond the boundaries of a single GP.
- c) The CFP would ensure GS approval for such Perspective Plans.
- d) Work with elected representatives and functionaries on all aspects of planning and implementation of MGNREGA.

- e) Train and provide guidance to elected representatives and functionaries such as Gram Rozgar Sahayaks, GP members and GP Secretaries.
- f) Conduct random checks of the measurements taken by the Technical Assistants.
- g) Do resource mapping, an assessment of quantitative and qualitative status of natural resources (topography, soil depth and quality, rainfall, water bodies, groundwater, vegetation).
- h) Assess the additional resources required.
- i) Key Deliverables for CFP-

The CSOs will be responsible for the achievements of targets as outlined in para 12.1 of CFP guideline. Block level deliverables from the date of commencement of the CFP will be as below -

S. N.	Deliverables/Outcomes for CSOs/CFP	6 Months	12 Months	18 Months
1.	Expenditure on NRM work should reach up to 65% of the total expenditure at Block within 6 months from the date of commencement of the CFP	100%	100%	100%
2.	Expenditure on Individual work should reach up to 60% of the total expenditure at Block within 6 months from the date of commencement of the CFP.	100%	100%	100%
3.	Preparation of GIS based GPs plan for Mahatma Gandhi NREGS in saturation mode within six months.	100% GIS plan of GPs	50% execution of GIS Plan	100% execution of GIS Plan
4.	Commencement of works as per GIS based INRM plan.	25%	100%	100%
5.	Completion of works taken up as per GIS based INRM plan.	10%	60%	100%
6.	Expenditure on Agriculture and allied work should reach up to 60% of the total expenditure at Block within 6 months from the date of commencement of the CFP.	100% GPs	100% GPs	100% GPs
7.	Saturation of plantation works on community.	100% Planning of Plantation	25% of execution of plantation works	100% of execution of plantation works
8.	Survival rate of plants on plantations on community and Individual lands.	At least 90% in all GPs	At least 90% in all GPs	At least 90% in all GPs

9.	All SC/ST household will get at least 10% more person-days than the district average.	100%	100%	100%
10.	100% generation of Fund Transfer Order (FTO) within 8 days from the date of closure of muster roll.	80% of the National Average	Upto National Average	More than National Average
11.	Completion rate of the work should reach up to national average within 9 months.	80% State Average	Upto State Average	> State Average
12.	Capacity Building at GP/Block level - The capacity building of the GP beneficiaries and functionaries should be improved for individual schemes, water scenario, benefit of NRM planning using GIS tools including map reading etc.	<ul style="list-style-type: none"> - Two rounds of training at GP level for beneficiaries. - Two rounds of training at block level for functionaries. 	<ul style="list-style-type: none"> - Four round of training at GP level for beneficiaries. - Four rounds of training at block level for functionaries. 	<ul style="list-style-type: none"> - Four rounds of training at GP level for beneficiaries. - Four rounds of training at block level for functionaries.
13.	The performance of the block on the parameters PD generation.	80% of the State Average.	Up to State Average	More than State Average
14.	Grievances redressal - 80% of Grievances disposed in 15 days.	100%	100%	100%

The CSOs should achieve these targets in 18 months and then they will be directed to move to next set of blocks as per their performance.

7. **Monitoring Structure :**

At State Level Commissioner, Mahatma Gandhi NREGA will review the progress of Cluster Facilitation Project quarterly and minutes to be uploaded on NREGA soft. At District level, implementation of CFP will be monitored by District Programme Co-ordinator. At Block level the implementation of CFP cell will be monitored by the Block Development / Program Officer and review must be conducted once in a week.

8. **Duration of the Project :**

The duration of the project is 3 years.

9. **Budget Requirement :**

The Budget required for CFP at Block level in Rajasthan in the implementation of CFP project for 3 years are as follows :

For Aspirational Districts (Rs in lakhs)			
S.N.	Level	Annual proposed cost for CFP	Proposed cost for CFP for 3 years.

1.	Block	369.40	1060.90
For Backward District (Rs in lakhs)			
1.	Block	59.80	170.80
	Total for CFP	429.20	1231.70

*Include one time purchase cost of Computer & Printer.

No over head charges will be paid to CSOs.

Budget details of Block Level CFP Aspirational Districts (Rs in Lakhs)

S. No.	Head	No. of Persons /Items	Per Month Emoluments / Item cost	Cost/CFP cell/ Month	Duration (in months)	Proposed cost per CFP for 1 Year	Total CFP units	Annual proposed cost for CFP	Proposed cost for CFP for 3 years
1	2	3	4	5	6	7	8	9	10
1.	Emoluments Block GIS Coordinator	11	0.35	3.85	12	46.20	1	46.2	138.60
	Emoluments Block NRM Expert	32	0.30	9.60	12	115.20	1	115.20	345.60
	Emoluments Block Livelihood Expert	32	0.30	9.60	12	115.20	1	115.20	345.60
	Sub Total			23.05		276.60		276.60	829.80
	Travel Allowance @20% of emoluments			4.61		55.32		55.32	165.96
	Contingency@ 5% of emoluments			1.15		13.83		13.83	41.49
	Computer (one time cost)	2	0.70	1.40		1.40	11	15.40	15.40
	Printer (one time cost)	1	0.75	0.75		0.75	11	8.25	8.25
	Sub Total			30.96		347.90		369.40	1060.90

Budget details of Block Level CFP Backward District (Rs in Lakhs)

S. No.	Head	No. of Persons /Items	Per Month Emoluments / Item cost	Cost/CFP cell/ Month	Duration (in months)	Proposed cost per CFP for 1 Year	Total CFP	Annual proposed cost for CFP	Proposed cost for CFP for 3 years
1	2	3	4	5	6	7	8	9	10
2.	Emoluments Block GIS Coordinator	2	0.35	0.70	12	8.40	1	8.40	25.20
	Emoluments Block NRM Expert	5	0.30	1.50	12	18.00	1	18.00	54.00
	Emoluments Block Livelihood Expert	5	0.30	1.50	12	18.00	1	18.00	54.00
	Sub Total			3.70		44.40		44.40	133.20
	Travel Allowance @20% of emoluments			0.74		8.88		8.88	26.64
	Contingency @5% of			0.185		2.22		2.22	6.66

	emoluments								
	Computer (one time cost)	2	0.70	1.40		1.40	2	2.80	2.80
	Printer (one time cost)	1	0.75	0.75		0.75	2	1.50	1.50
	Sub Total			6.775		57.65		59.8	170.80

Level	Unit Cost (Rs. in Lakh)		Nos	No. of CFP Teams	Year-wise Proposed Cost (Rs. in Lakhs)				Total Cost for 3 Years (Rs. in Lakh)
	Fixed (PC + 1 Printer)	Recurring (Salary, TA & Contingency)			1 st Year		2 nd Year	3 rd Year	
					Fixed	Recurring	Recurring	Recurring	
Block	2.15	41.25	13	37	27.95	401.25	401.25	401.25	1231.70

CFP Fund Proposal (Cost per year)**(Rs. in Lakhs)**

S. No.	District	Block	No. of Jobcards	No. of Proposed CFP Teams	Renumeration of NRM & Livelihood Experts per CFP Team per year	Renumeration of NRM & Livelihood Experts of block	Renumeration of GIS coordinator per Block per year	Total Renumeration cost of block per year
1	2	3	4	5	6	7 (= col 5*col 6)	8	9 (=col 7+8)
1	Baran	Atru	38176	3	9.00	27.00	5.25	32.25
		Shahbad	30682	2	9.00	18.00	5.25	23.25
2	Dholpur	Basedi	50210	3	9.00	27.00	5.25	32.25
		Bari	39879	3	9.00	27.00	5.25	32.25
3	Jaisalmer	Sam	54171	4	9.00	36.00	5.25	41.25
		Sankra	50714	3	9.00	27.00	5.25	32.25
4	Karauli	Hindaun	56263	4	9.00	36.00	5.25	41.25
		Mandrayal	27708	2	9.00	18.00	5.25	23.25
		Sapotra	48404	3	9.00	27.00	5.25	32.25
5	Sirohi	Aburoad	30475	2	9.00	18.00	5.25	23.25
		Pindwara	51444	3	9.00	27.00	5.25	32.25
6	Tonk	Todaraisingh	33561	2	9.00	18.00	5.25	23.25
		Uniara	38055	3	9.00	27.00	5.25	32.25
		Total		37	117	333.00	68.25	401.25

No over head charges will be paid to CSOs.

10. Selection of CSOs :

The selected CSO partner organization should fulfil the following criteria:

- (i) In existence at least for the past five years.
- (ii) Should have staff that can be quickly deployed; or having system for placing staff for operationalizing the project.
- (iii) Working experience on GIS based Integrated Natural Resource Management (INRM) either under the MKSP or other watershed programs at least for 3 years.
- (iv) Working on demand side of Mahatma Gandhi NREGS

Selection Process of CSOs

The CSOs will be selected through a two-stage process :

Stage 1 : Shortlisting of applications based on the eligibility criteria mentioned above of the CSOs who have shown interest against Expression of Interest (EoI) published in at least two leading newspapers.

Stage 2 : The shortlisted CSOs will present their experience and plan before the panel constituted by the State Government (Commissioner Mahatma Gandhi NREGA/In-Charge of Mahatma Gandhi NREGA in the State must be the member secretary) and the panel will finalize the CSOs for

implementation of CFP in the blocks. The selected CSOs must quickly deploy the 9 thematic experts per block with the requisite qualifications, experience and remunerations mentioned in Para 8.3 of CFP guideline.

The State Government will sign an agreement with CSOs, which will be duly vetted by the law department of the State. The signed copy of the agreement will be sent to the MoRD for record.

The Block CFP Cells are proposed to be managed by selected CSOs. The qualification, experience and roles and responsibilities of the thematic experts and GIS coordinators engaged by CSOs are as under as per CFP guideline :

Thematic Expert/Position	Emolument/Month	Qualification	Experiences	Roles & Responsibilities
Block GIS Coordinator (01No.)	₹ 35000 plus Travelling allowance @max. 20% of emoluments based on actual bills.	M. Tech/M.E./M. Sc. in Geographic Information Science or Technology/Remote Sensing & GIS/Geo Spatial Technology / Geo-Informatics/Geo Spatial science / Surveying and Geo-Informatics/ OR BE/B.Tech with PG Diploma in Geographic Information Science / Remote Sensing from recognized University / Institute OR MCA with PG Diploma in Geographic Information Science / Remote Sensing from recognized University / Institute OR Post Graduate in Science /Agricultural Science with PG Diploma in Geographic Information Science / Remote Sensing from recognized University / Institute.	At least 1 years 6 months of works experience in GIS-based projects at field level in reputed government funded organizations like NIRD & PR, NRSC, SRSAC etc. OR similar reputed organizations working on GIS based Projects.	<ol style="list-style-type: none"> 1. Coordination with District officials and provide all support to the project team for proper planning and implementation of the Mahatma Gandhi NREGS. 2. Prepare GIS based plan for all the GPs of the Block on saturation mode with the permissible activities and complete the plans within six months. 3. Any other work assigned as and when by the competent authority.
Block NRM Expert (04 Nos)	₹ 30000 plus travelling allowance@max. 20% of emoluments based on actual bills	B. Tech in Civil Engineering/Agriculture Engineering/Diploma in Civil Engineering.	At least 2 years work experience for candidate with B.Tech / 4years work experience for candidates with Diploma. The work experience	<ol style="list-style-type: none"> 1. Provide inputs for preparing GIS plan to GIS expert and validate the GIS plan on ground and also assist in approval and implementation of the plan 2. Prepare design, plan and estimates of the works 3. Provide lay out of the works

			must be on rural infrastructure projects / NRM projects while working with reputed organization.	and monitor the works execution and completion. 4. Actively work to create social awareness about rights and entitlements of Mahatma Gandhi NREGS. 5. Any other work assigned as and when by the competent authority.
Block Livelihood Expert (Agriculture & Allied) (04 Nos.)	₹ 30000 plus Travelling allowance@max. 20% of Emoluments based on actual bills.	Masters in Agricultural Economics / Horticulture / Agro-forestry / Agronomy / Forestry.	At least 2 years work experience with reputed organizations working towards improvement of rural livelihoods. The work experience should be primarily on use of agriculture and allied activities for enhancement of incomes of rural poor.	1. Prepare the plan for Plantation, Horticulture and Livelihood works of the GPs in the Gram Sabha. 2. Prepare design, plan and estimates of the works. 3. Provide layout of the works and monitor the works execution and completion. 4. Actively work to create social awareness about rights and entitlements of MGNREGS. 5. Any other work assigned as an when by the competent authority.

11. Allocation of Work among Empanelled CSOs :

The Department proposes to take up 13 Blocks in 6 Districts in Phase-1 of CFP. The 11 Blocks will be in 5 Aspirational Districts and 2 Blocks will be in Backward Areas. It is proposed to empanel 13 CSOs. One empanelled CSO will be allotted work of CFP in 01 Block.

12. Termination from Empanelment :

Any CSOs found to have engaged in proven irregularities of any form shall be de-listed and terminated for any further engagement by Department. The Progress of CSOs shall be monitored as prescribed in guideline and every month by State on the basis of deliverables decided by MoRD in CFP guideline. The Empanelment of CSOs will be terminated if it fails to achieve a proportionate monthly progress on the deliverables as prescribed by the MoRD.

13. Time and Address for Application :

The qualified Civil Society Organizations should apply by 27.02.2021 till 06:00 PM on e-mail ID : pdre_rdd@yahoo.com. The certificate of incorporation as Society, Trust or Company by Competent Authority should be submitted along with the Application. The last audited balance sheet duly certified by the C.A. should be filed. The complete reference (address and

mobile/contact number) of the agency, organization or authority the work of which is being cited as experience be furnished. There should be 3 photographs of project cited (previously undertaken by the concerned CSOs) showing different stages of project implementation.